

Kappa Chapter Executive Board Meeting
Kenny's Coffee Shop
September 28, 2013

Present: Maddie Oshiro, Adele Wada, Carole Sugai, Gail Ogawa, Lena Kanemori,
Donna Shiroma

Kappa Chapter Grants for Members

- The possibility of grants for members was brought up at the last chapter meeting by Vicki Kajioka.
- A request from a member has been submitted.
- Guidelines are needed. An ad hoc committee will be formed. Vicki and the scholarship committee will be the lead.
- The grant will not begin until the next biennium.

James Rumford - Schools for Africa Fund

- October 19, 2013; OCISS; 2:00 pm (Kappa Meeting to begin at 1:00)
- Adele to send out invitations to Chapter Presidents
- Gail to send out invitations to Kappa members
- RSVP on Doodle: Adele & Lena
- Refreshments: Gail, Vicki, etc.
- Books for door prizes
- Honorarium & Lei: \$100 (\$50 from Chapter fund & \$50 from President's fund)

Kappa Chapter SAP

- Need to extend and prepare "Temperature Check Report"
- Reviewed the Chapter plan; Carole will make edits and send to Donna to post on Google Docs for review and additions/changes
- Communication Focus - add to report: Website (2012) and info regarding Publication Release & "opting out"

Birthday Celebration, January 25, 2014

- Flyer created and sent out to Chapter Presidents (Chapter assignment)
- Another flyer with "registration deadline" to be sent out in October
- Sign up and payment needed by next OCC Meeting if possible

Officers for next biennium

- Proposed:
 - President: continue with two presidents; one from current biennium

- (senior president) and one new one; the other president will mentor
- 1st Vice-President (Program): Current VP to mentor new VP

Chapter Treasurer

- Per Executive Board approval, Lena Kanemori will be assisting Kappa Chapter Treasurer Lori Arai-Shiraishi with the Central Pacific Bank account. She will have full access to all accounts.

Meeting adjourned.

Submitted by

A handwritten signature in black ink, appearing to read "Donna Min Shiroma". The signature is written in a cursive, flowing style with a horizontal line at the end.

Donna Min Shiroma
Kappa Chapter Secretary